

**A REQUEST FOR PROPOSAL  
FOR  
PERSONAL SERVICES CONTRACT**

Department of Highways  
Professional Services Procurement Bulletin 2013-09  
Carter/KY 474/9-1081  
Carter/KY 2/9-1083  
Lewis/CR1338 (Brown's Run Road)/9-1085

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

**I. PROJECT DESCRIPTION**

- A. County – Carter  
Route – KY 474  
Item No. – 9-1081.00  
Project Description – Replace bridge on KY 474 over Smith Creek in Carter at intersection of KY 474 and Nunn Road (CR 1507) (SR40.1) 022B00123N
  
- B. County – Carter  
Route – KY 2  
Item No. – 9-1083.00  
Project Description – Replace bridge on KY 2 over Jordan Fork at Intersection of KY 2 and Jordan Fork Road (CR 1445) (SR40.2) 022B00072N
  
- C. County – Lewis  
Route – CR 1338 (Brown's Run Road)  
Item No. – 9-1085.00  
Project Description – Replace bridge on Browns Run Rd (CR 1338) over Cabinet Creek 0.03 miles SW of Cabin Creek Rd (CR 1333) (SR 2) 068C00036N

**II. PROJECT INFORMATION**

Project Manager – David Ritchie, P.E.  
User Division – Highway Design

- A. 9-1081.00  
Approximate Fee – \$250,000 (Lump Sum Fee)  
Project Funding – (BRO)  
Project Length – 0.04 miles

- B. 9-1083.00  
Approximate Fee – \$400,000 (Lump Sum Fee)  
Project Funding – (BRO)  
Project Length – 0.04 miles
- C. 9-1085.00  
Approximate Fee – \$200,000 (Lump Sum Fee)  
Project Funding – (BRZ)  
Project Length – 0.1 miles

**III. PURPOSE AND NEED**

The purpose of this project is to reconstruct the designated substandard, structurally deficient bridges and approached in order to improve safety and access for the traveling public.

**IV. DBE REQUIREMENT**

None

**V. SCOPE OF WORK**

The selected consultant will be responsible for Preliminary Engineering and Final Roadway Design, including the preparation of preliminary line and grade plans, drainage design, right-of-way plans, construction plans, traffic control plans, cost estimates, advanced situation folders for structural design, and any documentation/maps/plan sheets necessary for preparation of environmental documents.

**VI. SPECIAL INSTRUCTIONS**

The Department may retain any of the advertised services to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

**VII. AVAILABLE STUDIES**

[DNA Study 9-1081 KY 474](#)

[DNA Study 9-1083 KY 2](#)

[DNA Study 9-1085 CR 1338](#)

[Bridge Reports for 9-1081 9-1083 9-1085](#)

**VIII. METHOD OF DESIGN**

The selected consultant shall utilize the CADD Standards for Highway Plans Policy in the development of the highway plans.

**IX. ENVIRONMENTAL**

The Department will provide any necessary Environmental Services.

## GEOTECHNICAL SERVICES

The Department will provide all Geotechnical Services required for the project.

### **X. STRUCTURE DESIGN**

The Selected Consultant shall do the necessary engineering service to submit to the KYTC an Advanced Situation Folder(s) for the appropriate applicable structure(s). The Structure Design will be performed by the Department. Prequalification in the area of Structure Design is not required to be identified in the Consultant's Response to Announcement.

### **XI. TRAFFIC**

Traffic projections and related information will be provided by the Department.

### **XII. PHOTOGRAMMETRIC SERVICES**

The Consultant will field survey the project.

### **XIII. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the project team must be prequalified in the following areas by the date of this advertisement.

## ROADWAY DESIGN

- Rural Roadway Design
- Surveying

### **XIV. PROCUREMENT SCHEDULE**

RESPONSE DATE • April 10, 2013, 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • April 16, 2013

SECOND SELECTION COMMITTEE • May 1, 2013

PRE-DESIGN CONFERENCE • May 8, 2013

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • May 17, 2013

CONTRACT NEGOTIATIONS • May 31, 2013

NOTICE TO PROCEED • July 1, 2013

### **XV. PROJECT SCHEDULE**

PRELIMINARY LINE AND GRADE • December, 2013

FINAL JOINT INSPECTION • May, 2014

ADVANCED SITUATION FOLDER SUBMITTED • June, 2014

RIGHT-OF-WAY UTILITY PLANS • June, 2014

FINAL ROADWAY PLANS • January, 2015

**XVI. EVALUATION FACTORS**

1. Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)
5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

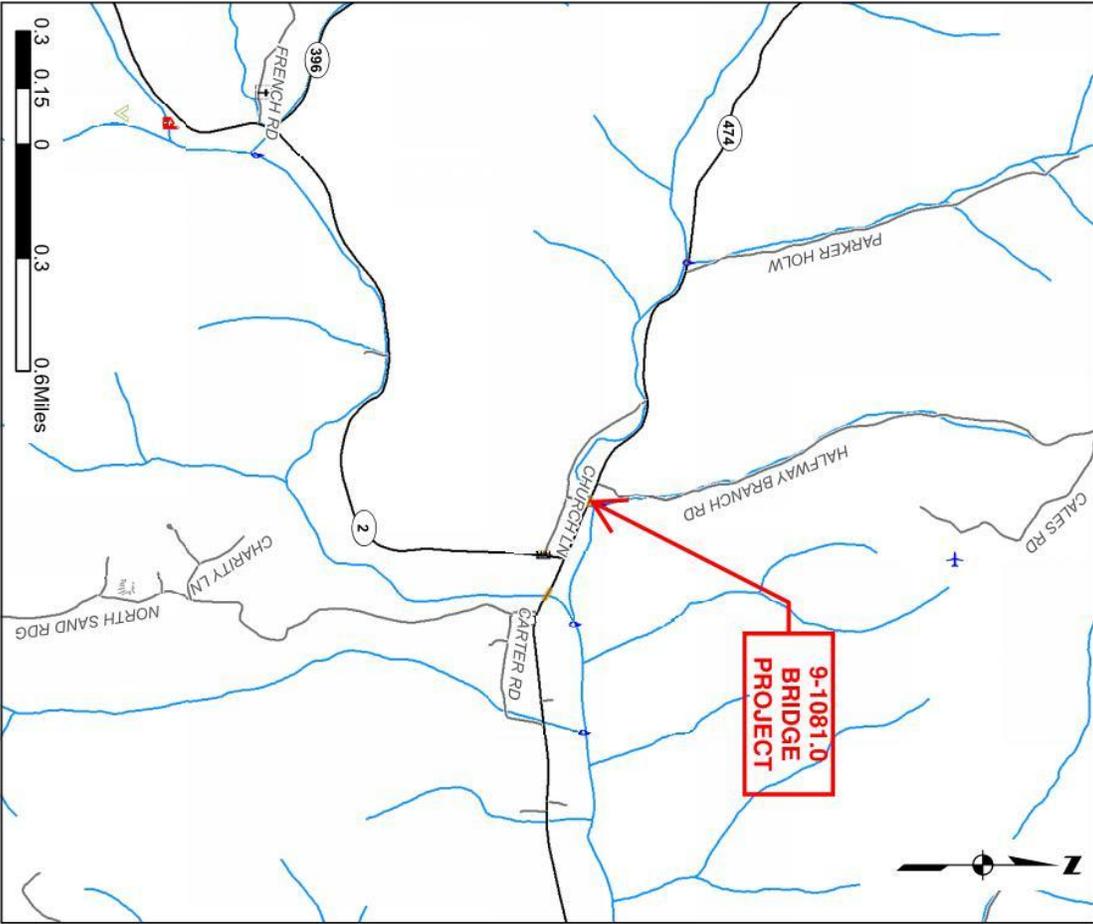
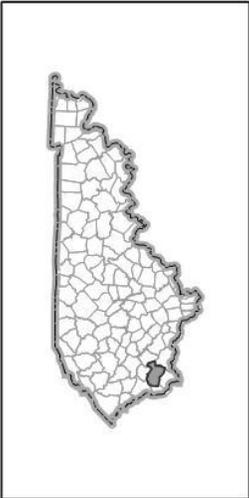
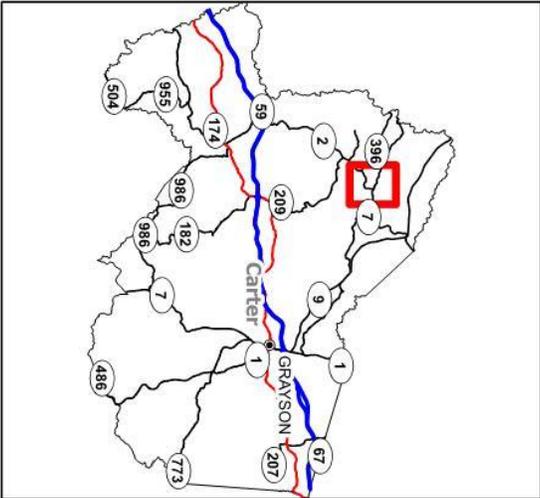
**XVII. SELECTION COMMITTEE MEMBERS**

1. David Ritchie, P.E., User Division
2. Jim Simpson, P.E., User Division
3. Tim Pyles, P.E., Secretary's Pool
4. Rachel Mills, P.E., Secretary's Pool
5. David Eaton, Governor's Pool

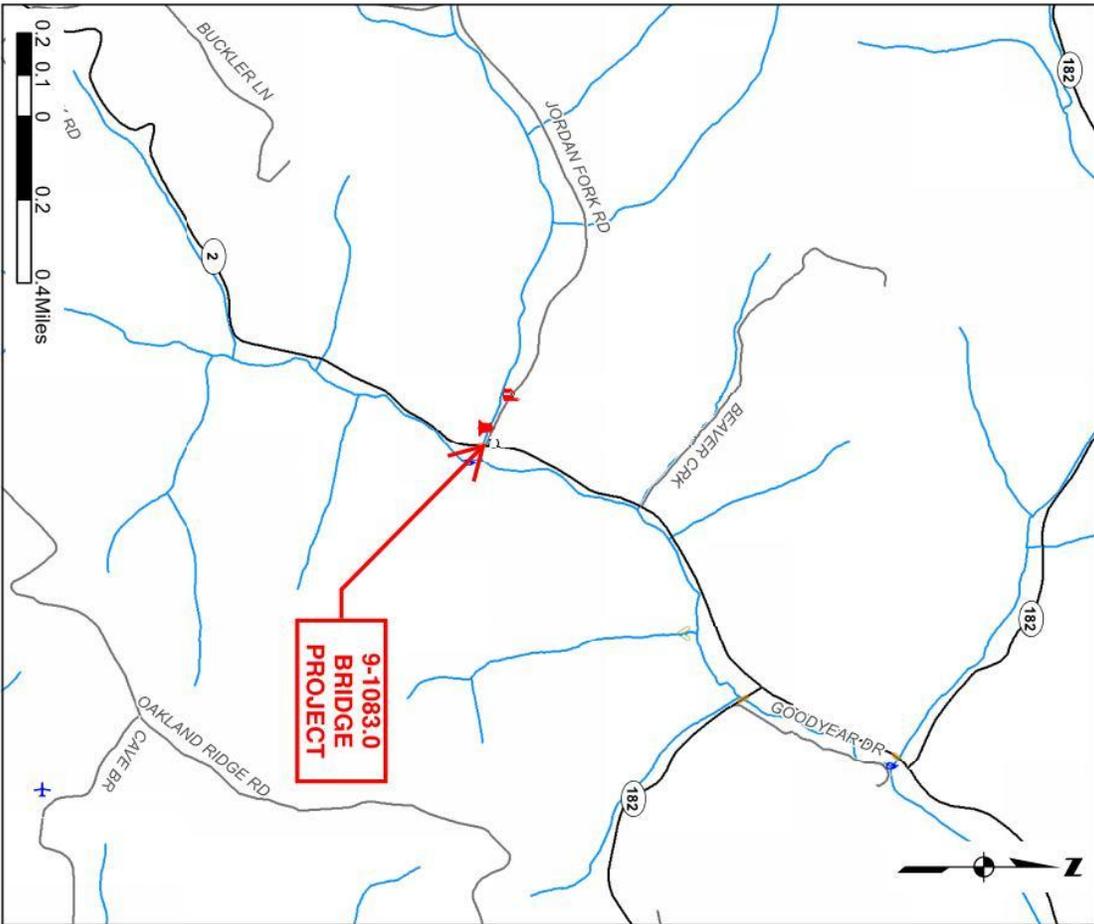
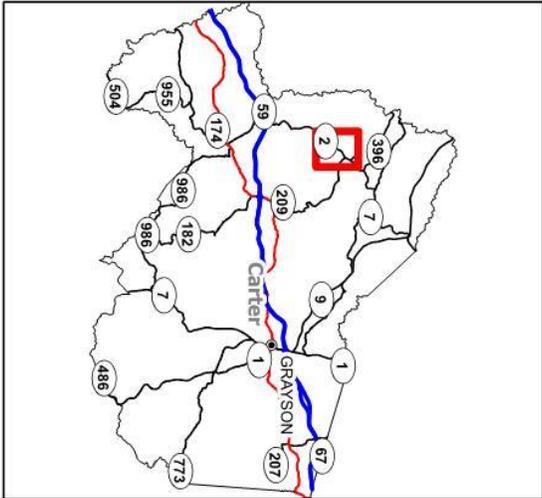
**PROJECT MAP**  
**CARTER COUNTY**  
**ITEM NO. 09-1081.0**

REPLACE BRIDGE ON KY 474 OVER SMITH CREEK IN CARTER AT  
 INTERSECTION OF KY 474 AND NUNN ROAD(CR 1507)(SR 40.1)  
 BRIDGE ID# 022B00123N

Date: 2/5/2013



**PROJECT MAP**  
**CARTER COUNTY**  
**ITEM NO. 09-1083.0**  
 REPLACE BRIDGE ON KY 2 OVER JORDAN FORK AT  
 INTERSECTION OF KY 2 & JORDAN FORK ROAD(CR 1445)(SR40.2)  
 BRIDGE ID# 022B00072N  
 Date: 2/5/2013



**PROJECT MAP**  
**LEWIS COUNTY**  
**ITEM NO. 09-1085.0**

REPLACE BRIDGE ON BROWNS RUN RD (CR 1338)  
 OVER CABIN CREEK 0.03 MILE SW OF CABIN  
 CREEK RD (CR 1333) (SR 2) BRIDGE ID# 068C00036N

Date: 2/5/2013

